WCRP Workspace – Rules and Guidelines for Use

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The WCRP Workspace is a collaborative platform designed to facilitate knowledge-sharing, coordination, and joint activities across the WCRP community. To ensure a respectful and productive environment for all users, the following rules and guidelines must be followed:

1. User Responsibility

- All users are individually responsible for the content they upload or share in the Workspace.
- WCRP does not assume responsibility for the accuracy, appropriateness, or ownership of any user-contributed content.

2. Purpose of Use

- The Workspace is a professional tool intended for collaboration related to WCRP activities and projects.
- Content shared should align with the objectives and principles of WCRP.

3. Content Management

- Users must not edit or delete documents or content that does not belong to them unless they have received explicit permission from the owner.
- If a document is modified or removed in error, the user must immediately notify the relevant team or administrator to ensure proper follow-up and restoration if needed.

4. Prohibited Content

- The uploading or storage of video files is not permitted due to storage limitations.
- Users are encouraged to use links to external platforms (e.g. YouTube, Vimeo) for sharing videos if necessary.
- The sharing of offensive material is strictly prohibited. Offensive material is defined broadly as any published or broadcast content (such as articles, photographs, films, or website links) that is likely to be upsetting, insulting, or objectionable to some or most people.

5. Confidentiality and Respect

- Users must respect the confidentiality of documents and information shared on the Workspace.
- Offensive, discriminatory, or inappropriate content or behavior will not be tolerated and may result in removal from the Workspace. The WCRP Code of Conduct should be adhered to when using the Workspace.

6. Reporting Issues

- Any technical problems or concerns about improper use should be reported to the WCRP Secretariat. (email – comms@wcrp-climate.org, cmontoya@wmo.int)

7. Data Policy

- WCRP Data Policy